



NEBRASKA IAI

VENDOR REGISTRATION FORM



Company:			
Name:			
Title/Position:			
Address:			
City:	State:	Zip:	
Office Phone:		Mobile Phone:	
Email:			

Item:	Description:	Cost:	Total:
Conference registration:	Includes one 8ft table	\$350.00	\$
	Electricity will be needed for my display booth: Yes <input type="checkbox"/> No <input type="checkbox"/>		
Additional Table:	One additional table per vendor	\$300.00	\$
April 19, 2022			
Morning Refreshments*	Includes coffee, juice, and breakfast items for all attendees	\$1,000.00	SOLD
Attendee Lunches*	Estimated 150 attendees at \$15/person + tax & gratuity	\$2,500.00	SOLD
Afternoon Refreshments*	Includes coffee, tea, snacks/deserts for all attendees	\$800.00	SOLD
Evening Social / President's Reception*	Includes catered dinner, deserts and beverages	\$600.00	SOLD
April 20, 2022			
Morning Refreshments*	Includes coffee, juice, and breakfast items for all attendees	\$1,000.00	SOLD
Attendee Lunches*	Estimated 150 attendees at \$15/person + tax & gratuity	\$2,500.00	SOLD
Afternoon Refreshments*	Includes coffee, juice, and breakfast items for all attendees	\$800.00	SOLD
Additional items			
Workshop Sponsor	Amount to be applied toward purchasing supplies for a workshop Your company will be listed/advertised as a sponsor of the workshop	\$300.00	\$
Speaker Expenses	Amount to be applied toward the speaker expenses (travel, lodging, etc.) Your company will be listed as a sponsor of the speaker's lecture/workshop	\$750.00	\$
Vendor banner display	Attendance not required. Banner will be displayed throughout the conference. Company must provide banner and is responsible for shipping expenses.	\$150.00	\$
Photo Contest Sponsor	4 categories photo contest: Forensics/Law Enforcement, Nature/Scenery, People and Animals. Winner of each category will receive a \$25 gift card.	\$100.00	\$
Newsletter Advertisement	Includes publication in all NEIAI newsletters and a web link on the NEIAI's web site between April 1, 2022 and March 31, 2023. Your company MUST provide the advertisement file.	\$300.00	\$
General Conference/ Division Support	Any funds donated to the Nebraska IAI will be used to cover the Nebraska IAI's conference expenses; please specify the amount. Nebraska IAI is a non-profit 501 (C) 3 organization		\$
Raffle / Door Prizes	Please list item(s) being donated:		
Registration packets (Minimum qty. 150)	<input type="checkbox"/> Name badge holder; <input type="checkbox"/> Pens; <input type="checkbox"/> Notepads; <input type="checkbox"/> Lanyards; <input type="checkbox"/> Bags (reusable bags preferred); <input type="checkbox"/> Water bottles; <input type="checkbox"/> Coffee mugs; <input type="checkbox"/> Other items (please specify):		
		TOTAL:	\$
		Total x 0.035 (+3.5% applied to credit card transactions only):	
		TOTAL AMOUNT DUE:	
		\$	
Payment Options			
Mailing in payment	<input type="checkbox"/>	Please mail the check to: Nebraska IAI • PO Box 22060 • Lincoln, NE 68542	
Credit card payment**	<input type="checkbox"/>	Email invoice to:	



All event sponsors and vendors will be provided an allotment of time to address the conference attendees.

All sponsorships and donations will be recognized during the conference. Vendors are encouraged to provide their company's banners.

Limited availability of sponsorship and vendor booths will be on a first come, first served basis.

*Food prices are estimates based on projected number of attendees, including tax and service charge. Actual conference attendance will increase or decrease prices accordingly.

**An additional 3.5% processing fee will be added to the total amount for all credit card transactions.

THANK YOU for supporting the Nebraska IAI Division
and the local **Law Enforcement Officers**

Your contributions help make this conference a success!

Sincerely,

The Nebraska IAI Board Members

